

Code of Conduct of Mar Theophilus Training College

About the College

Mar Theophilus Training College, one of the premier Teaching Training Institutes in Kerala is situated in the lush and scenic Mar Ivanios Vidya Nagar and owes its inception to the prayerful insight of the divine visionary, the late Archbishop Mar Ivanios. The foundation of this great centre of learning was laid by the charismatic self of Benedict Mar Gregorios, the late Archbishop of Trivandrum. Under the unfailing and vital guidance of our patron, His Beatitude Moran Mor Baselios Cardinal Cleemis, Major Archbishop Catholicos of the Syro-Malankara Catholic Church, the college is now attempting newer heights of unparalleled excellence. The College is one among the prodigious line of impressive educational institutions managed by the Syro-Malankara Major Archi-Eparchy of Trivandrum, in accordance with the rights of the minority community guaranteed by the Constitution.

The College derives its name from the Late Bishop Jacob Mar Theophilus of Thiruvalla. It started functioning in 1956 under the affiliation of the University of Kerala (Travancore University at that time) in the premises of Mar Ivanios College campus. Later the institution was shifted to a new campus (present Sarvodaya Vidyalaya Campus) and functioned there for a few decades. In 2001, to fully comply with NCTE norms, an independent educational complex was set up with futuristic infrastructural facilities. The new college building was blessed and opened by Late Major Archbishop Cyril Baselios Catholicos. The NCTE expert team while visiting the institution recorded their appreciation regarding the infrastructural and academic excellence of the college.

Prof. J. Y. Thampy Haris, a renowned scholar, served as the first principal of the college. Eminent and distinguished personalities like Rev. Fr. Jose Mathew, Rev. Fr. George Mootheril, Rev. Sr. Stanislaus SIC, Prof. Susan Joseph, Prof. Mary Mathews, Rev. Sr. Dr. Sbeeha SIC, Rev. Dr. Jose Konnath, Rev. Sr. Dr. Mercykutty A. SIC and Dr. Esther Gladiz have adorned the post of the Principal of the college. Dr. K. Y. Benedict presently heads the college, steering it steadily through changing times. Rev. Fr. Thomas Kayyalakal, the bursar, caters to the physical and spiritual well-being of the institution. In the last six decades of its existence, the college has set great benchmarks in the field of teacher education in terms of excellence in infrastructure, state-of-the-art smart classrooms, resourceful faculty and overall student experience. The college offers Bachelors Degree in Education (B.Ed.) in six optional subjects namely English, Malayalam, Mathematics, Physical Science, Natural Science and Social Science. The course had been offered to one hundred and fifty students with eleven faculty members. The college commenced its first M.Ed (Masters Degree in Education) batch in




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2005. The Self-financing M. Ed. Department functions under the expert tutelage of a Professor who acts as the course coordinator and four Assistant Professors, who operate the mode of instruction. It is a testimony to the institution's outstanding holistic vision that it was re-accredited by the National Assessment and Accreditation Council (NAAC) with an 'A' grade in 2014.

The implacable standard maintained by the college in the field of research has finally attained fruition with its elevation to a Research Centre under the University of Kerala. The pending M. Phil course which is currently under the process of attaining sanction is expected to bring the college closer to its academic and structural fullness. The College currently offers the two-year B. Ed. programme to a selected fifty students. The College stands for 'academic excellence, development of professional skills and character formation based on the vertical and horizontal dimensions of love so as to produce cognitively enriched, effectively trained, morally upright, socially committed and spiritually inspired teachers of India. The college which is celebrating its 60th Anniversary from 2015- '16 is committed to mould teachers who are intellectually honest, academically effluent, technologically equipped, and emotionally mature in their words and deeds. Today, the college marches forward with enhanced vigour and vitality, holding high the motto 'Dominus Mea Illuminatio, meaning "God is my Light".

MISSION

- Formation of academically excellent, professionally competent, socially committed teachers for the nation and rest of the world.
- Development of professional expertise to the student teachers through curriculum related enrichment programmes.
- Professional enhancement of teacher educators through research activities.
- Social upliftment of the educationally backward sessions of the society through the extension programmes.
- Human resource development through teacher education with due weightage for the weaker sessions of the society and minorities.
- Training the new generation teachers to perceive and transfer the cultural, social and spiritual values of the society




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- Empowerment of student teachers especially women through the development of integrated personality, leadership qualities and professionalism.
- Inculcation of scientific temper through the technologically updated knowledge acquisition.
- Imparting awareness about preservation and conservation of environment.
- Promoting a proper attitude towards sustainable development.

VISION

Excellence through Divine illumination.

The college stands for Enlightenment Excellence and Empowerment realizing the Fatherhood of God and Brotherhood of man so as to mould a cognitively enriched, affectively balanced, morally upright, socially committed and spiritually inspired teachers for 'Bharath' and rest of the world through an organizational structure and administrative frame work characterized by a democratic and egalitarian outlook

MOTTO

Dominus Mea Illuminatio

ROLE OF THE MONITORING COMMITTEE ON PROFESSIONAL ETHICS AND CODE OF CONDUCT

Mar Theophilus Training College Moulding teachers since 1956 has a clear vision and Code of conduct for students, teachers, administrators and other staff members. Committee monitors code of conduct and ethics which the institution enshrined there by promote the spirit of fellowship among students ,teachers , administrator and other staff. Our Institute has formulated Code of Conduct to



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improve overall development of students and teachers by creating effective teaching –learning atmosphere. It promotes the professional behaviour and academic integrity. The reputation of institution depends on the academic performance as well as the behaviour of the students.

Code of Conduct of our institution mainly focused on the motto *“Be a Responsible Person with Self Discipline”* The purpose of this code of conduct is to make the Students, Teachers, Academic Staffs to familiarize about the rules and regulations of the College and to progress towards the achievement of the mission and vision of the college.

To contemplate our Vision and Mission of the college, Mar Theophilus Training College generated Major objectives of the B.Ed. programme by considering following areas like Academic, Social, Personal, Environmental, Ethical and Aesthetic values of the educand.

ACADEMIC

- To mould academically excellent and professionally competent teachers equipped with proper conceptual understanding and functional efficiency intertwined with scientific temper appropriate for the new world order.
- To enable the students to create learning opportunities that are adapted to diverse contexts and learners in educational and outside the classrooms.
- To conceptualize and practically apply formal and informal evaluation strategies to assess the continuous all-round development of the learners.
- To instil a research based academic culture through implementation of issue based problem solving approach in the student teachers.
- To enhance the professional competence of teacher educators and master degree scholars through action research and other collaborative activities.




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SOCIAL

- To promote the spirit of fellowship among students across culture, caste and creed to equip them to meet the National and Global demands and challenges
- To lead to meaningful actions for the social up-liftment of the educationally backward / weaker/minority sessions of the society.
- To uphold the habit of learning to live together in a complex modern world of pluralism and multi ethnic linguistic diversity

PERSONAL

- To empower the students through the development of integrated personality characterized by leadership qualities, commitment, and ethical professionalism.
- To acquire proficiency in teaching, research, extension and counselling and guidance services leading to excellence in classroom/teacher education practices.

ENVIRONMENTAL

- To impart conscientisation on conservation of environmental diversity and preventive measures of over exploitation of natural resources.
- To develop an eco-friendly and pollution free lifestyle inside and outside the institution.
- To develop a positive attitude towards sustainable development

ETHICAL

- To train the new generation teachers to preserve and transform.
- To help the students to strengthen their varied base of universal value system in the light of spiritual and emotional intelligences and cultural ethos of the best from east and west.



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- To promote commitment and adherence to national values through meaningful actions upholding constitutional obligations.

AESTHETIC

- To develop the capabilities among the students to appreciate and interpret the environment within and outside them.
- To promote the designing, composition and performance of cultural and art forms on and off the stage in varied dimensions...
- Generate a holistic vision of Loka Samastha Sukhino Bhavanthu through enhancement of appreciation of Sathyam, Sivam and Sundaram.

Specific Objectives of Code and Conduct Committee

Objectives:

- To establish a positive relationship of trust among students ,parents , teachers and other staffs .
- To ensure the teamwork and goal directive behaviour among the students , teachers and other staffs
- To encourage Creative Leadership and management initiatives to the teachers and administrators.
- To mould techno-pedagogically competent teachers.
- To develop a proper value system based on the cultural ,social ,political and moral bases of Indian society
- To ensure the development of professionalism and competencies
- To ensure planned and systematic efforts to facilitate the child to actualize student teachers potential and talent

MONITORING COMMITTEE (2020)

- Dr. K Y Benedict (Principal) (Ex- Officio Chair)
- Rev. Fr. Thomas Kayyalaikkal(Bursar)
- Dr .Reghu(M. Ed. Coordinator)
- Dr.Joju John (Assistant Professor)
- Dr. Giby Geevarughese(Assistant Professor)
- Dr. Maya S (Assistant Professor)
- Mrs.Shiney Jacob(Assistant Professor)
- Mr. Binu K Joy (Head Accountant)




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NALANCHIRA ,KERALA

PROFESSIONAL ETHICS AND CODE OF CONDUCT FOR TEACHERS

Obligations towards Student

- Treat all students with love and affection.
- Respect the value of being just and impartial to all students irrespective of their caste, creed, religion, sex, economic status, disability, language and place of birth.
- Facilitate students' physical, social, intellectual, emotional, and moral development –all round personality
- Respect basic human dignity of the child in all aspects of school life.
- Make planned and systematic efforts to facilitate the child to actualize his/her potential and talent.
- Transact the curriculum in conformity with the values enshrined in the Constitution of India.
- Adapt his/her teaching to the individual needs of students.
- Maintain the confidentiality of the information concerning students and dispenses such information only to those who are legitimately entitled to it.
- Refrain from subjecting any child to fear, trauma, anxiety, physical punishment, sexual abuse, and mental and emotional harassment.
- Keep a dignified demeanor commensurate with the expectations from a teacher as a role model.

Obligations towards Parents, Community and Society

- Establish a relationship of trust with parents/guardians in the interest of all round development of students.
- Desist from doing anything which is derogatory to the respect of the child or his/her parents/guardians.
- Strive to develop respect for the composite culture of India among students.
- Keep the country uppermost in mind, refrains from taking part in such activities as may spread feelings of hatred or enmity among different communities, religious or linguistic groups.

Obligations towards the Profession and Colleagues

- Strive for his/her continuous professional development.

- Create a culture that encourages purposeful collaboration and dialogue among colleagues and stakeholders.
- Take pride in the teaching profession and treats other members of the profession with respect and dignity.
- Refrain from engaging himself/herself in private tuition or private teaching activity.
- Refrain from accepting any gift, or favor that might impair or appear to influence professional decisions or actions.
- Refrain from making unsubstantiated allegations against colleagues or higher authorities.
- Avoid making derogatory statements about colleagues, especially in the presence of pupils, other teachers, officials or parents.
- Respect the professional standing and opinions of his/her colleagues.
- Maintain confidentiality of information concerning colleagues and dispenses such information only when authorized to do so.




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CODE OF CONDUCT FOR ADMINISTRATIVE AND LIBRARY STAFF

MEMBERS

- Treat all students with love and affection and maintain the sanctity of institutional environment.
- Respect and be impartial to all students irrespective of their caste, creed, religion, sex, economic status, disability, language, and place of birth.
- Maintain confidentiality of the information concerning each student and staff members. Reveal such information only to those who are legitimately entitled to it and when authorized to do so.
- Refrain from subjecting any student to fear, trauma, anxiety, physical punishment, sexual abuse, or mental and emotional harassment.
- Desist from any action that is derogatory to the dignity of the students or their parents/guardians.
- Abstain from physical contact and emotional attachment with students unless otherwise there is a clearly defined purpose that is positively oriented, while continuously ensuring their safety and well-being.
- Keep the love for our nation and loyalty towards it and refrain from any activities that may spread the feelings of hatred or enmity among different communities, religious or linguistic groups.
- Refrain from accepting any gift, or favour that might impair or appear to influence any significant decisions or actions.
- Refrain from making unsubstantiated allegations or derogatory statements against colleagues or others, especially in the presence of pupils, other teachers, officials, or parents.




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- Maintain punctuality, honesty and commitment towards duties and responsibilities.
- Maintain discipline and follow rules and regulations of the institution.
- Proper maintenance the records of respective portfolio and keep confidentiality of information concerning colleagues and students. Dispense such information only when authorized to do so.




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CODE OF CONDUCT FOR STUDENT TEACHERS

- Respect the national values of secularism, socialism, democracy & federalism.
- Respect the rights and never engage in any activity that affects the integrity and freedom of others.
- Respect the dignity of others irrespective of their caste, creed, language, and culture.
- Respect the rules of the institution and follow the rules with utmost care and do everything based on conviction.
- Respect the multi-ethnic and linguistic diversity of the nation and adapt in such a way that is accommodative of the variety in lifestyles and practices.
- Wear modest dress that conforms to the expected appearance of a teacher never prompting the students to distract their attention to the learning experiences.
- Be punctual in the college and make use of all the learning experiences provided in the college.
- Stick to the time frame given by teachers and complete the expected works in time.
- Conserve nature and reduce pollution.
- Use water and power judiciously and encourage others to follow sustainable practices.
- Keep the surroundings of the campus clean.
- Maintain a teacher personality in all aspects of life with a vision of social engineering.
- Maintain a culture of give and take respect whenever interacting with staff and other students.
- Ensure the value Loka Samastha Sukhino Bhavanthu to the welfare of all stake holders.




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