

80/05/2022

(1)

Venue: Principals Cabin

Members

Dr K.Y. Benedict

Dr Reghu V.

Dr Jique John

Dr Bindu B.

Dr Maya S.

Dr Deepthi Elizabeth Mathew

Dr Anicy A.S.

Mrs Shiny Jacob

Dr Neenu Thomas

Dr Archana

Mr Nathaniel J.P.

Dr Shafi Thompson.

Rahul Sharma

Agenda:-

1. Formation of new IQAC Committee.
2. Programmes for the month of June 2022
3. Reporting of actions taken in the month of April and May.

The meeting started with a silent prayer.

1. Formation of new IQAC Committee

Dr Deepthi Elizabeth Mathew is assigned as the IQAC coordinator of Mar Thoma's Training College from June 2022. Dr Deepthi submitted the criteria (7 nos) to the principal online along with the Data template to be filled and Guidelines for the creation of IQAC. The IQAC committee of the academic year was elected. The composition of the IQAC should be as follows:-

1. Chairperson: Head of the institution  
→ Dr K.Y. Benedict.

2. Teaching Staff: Asst. Prof. / Ass. Prof.  
→ Dr Jique John.

Dr Bindu B.

Dr Maya S.

Dr Reghu V. (M.Ed.)

3. Management Representative: Bursar  
→ Rev. Fr. Thomas Kizyakkal

4. Administrative officer: Junior Superintendent  
→ Mr Binu K. Joy

5. Nominee from Students & Alumni:  
→ Mrs Ambrose Kunnal (President Alumni Assoc.)

Mr. Subijith (Chairman '20-'22)

Mrs Anusha (Chairperson '21-'23)

6. Nominee from Stakeholders

→ PTA President (20-'22)  
(21-'23)

IQAC Coordinator: Associate Professor (not sandi and)  
 → Dr Deepthi Elizabeth Mathew

The other teaching and non teaching staff approved the committee.

a Programmes for the month of June 2022

Dr Deepthi asked all the club and the association coordinators, union staff advisers to make preplanning of programmes before the conduction of the meeting. Some clubs and associations come forward with creative and useful ideas.

June 5 → World Environment Day

Natural Science Optional → A talk by an expert

June 5 ~~Stoico~~ Club → Quiz Competition.

June 8 → World Environment Day

Physical Science Optional →

Inter Collegiate Blog Writing Competition.

June 19 → ~~02210029102~~

Reading & Oratory club → Starting Community English classes

June 21 → Yoga Day  
 Health club

3. Reporting of actions taken in the month of April and May.

(\*) April 3<sup>rd</sup> 9<sup>th</sup> College long tour to

Destinations - Waynad - Bangalore

In-charge → Mrs Shireen Jacob

Assistants → Dr Giby Guevarayhose

Dr Deepthi Elizabeth Mathew

Ms Natharine J.P.

Mr Markose

Student Participation → 66 / 72 + teachers

Tour Operators → MOGRA TOUR PLANNERS

(\*) Old Students Programmes → April 8<sup>th</sup>

→ Online meeting

→ Agenda - Retirement of Dr Giby Guevarayhose

(\*) Mental Health Day celebrations 2022

→ Devika S kumar

→ 6<sup>th</sup> April 2022 - 6pm

→ Junior Research Fellow

See Chitra Thiruvallur Institute for Medical Sciences & Technology, Tvm

(\*) Online Quiz on Dr B.R. Ambedkar and the Indian Constitution.

April 16<sup>th</sup>

Union

(\*) As You Like It - Recreate the history/literature

→ English Opt-

→ 23-04-'22

\* International Day of Human Space Flight  
 → Organised by Physical Science Assn 2021-23  
 College Union (65th)  
 → April 11 - 3:30pm  
 → Talk on "Are we alone in the Universe"  
 by Dr. Amand Narayanan, Professor  
 Indian Institute of Space Science &  
 Technology, Trissur

\* NCTE Visit → 25<sup>th</sup> and 26<sup>th</sup> April 2022.

\* New course → Kerala University approved the  
 application for starting  
 B.Ed and M.Ed Geography  
 → 04-05-2022.  
 → Needed No objection certificate  
 from Govt of Kerala.

\* International Photography contest → 8<sup>th</sup> May 2022  
 → In connection with Mother's Day  
 → Natural Science & Union.

\* Orientation Programme based on Online courses &  
 digital entrepreneurship  
 → 13<sup>th</sup> May 2022. 3:30 - 4:30pm  
 → Mr Arisu M.T.  
 CEO, Clicks Campus.  
 → ICT Club & Union Adyathiya

\* Xavier Board National Academic Collaboration  
 Meet 2022.  
 → Dr. K.Y. Benedict (Principal)  
 Dr. Nirma Thomas (Faculty)

participated in the programme  
 → 14<sup>th</sup> and 15<sup>th</sup> May 2022

\* Signing of Memorandum of Understanding  
 → Xavier Board National Academic Collabora-  
 tion Meet 2022  
 → 14<sup>th</sup> + 15<sup>th</sup> May 2022

→ Signed MoU with  
 \* De Paul College, Mysore  
 \* St. Xavier's Arts and Science  
 College (Autonomous) Palayamkottai

\* St. John's College, Thoothar \* St. Joseph's, Kozhikulam

\* St. Ann's College of Tr. Edn, Mangalore, Mount Carmel College of Tr. Edn, Kollam

\* Mega Job Meet → Recruitment of Teachers  
 → 21<sup>st</sup> May 2022 → 9am - 4pm  
 → Organized by Placement Cell &  
 Kerala Private Schools Teachers  
 Recruitment Association.  
 → Mrs Shirley Jacob.

\* Online Discussion on *dispassionessarefo*  
*micoal micoal micoal*  
 → 17<sup>th</sup> May 2022 → 6pm  
 → Dr Seema Jayaram, <sup>Head, Dept. of Edu</sup> HOD, Dept. of Edu  
 → Organized by Union Adyathiya

\* Fairy Maths - Intercollegiate Short story  
 Writing Competition  
 → 24<sup>th</sup> May 2022  
 → Organised by Dnyuthi (Math. Assn.)  
 & Union Adyathiya  
 → Dr. Deepthi Elizabeth Mathew.

- (\*) Bione - Intercollegiate Poster Making Competition  
 → World Biodiversity Day  
 → 22<sup>nd</sup> May 2022  
 → Organised by Aranya (Eco-club 2021-22) + Union  
 → Dr. Deepthi Elizabeth Mathew

- (\*) Shimmer - Yaku → Intercollegiate Videography Competition  
 → World Biodiversity Day  
 → 22<sup>nd</sup> May 2022  
 → Aranya (Eco-club) + Union  
 → Dr. Deepthi Elizabeth Mathew

- (\*) Farewell Meeting - Prof. Dr. Guby Gevanyhese  
 → 12<sup>th</sup> May 2022 1pm  
 → H.B. Moran Mos. Basilica Cardinal Clemis

- (\*) Donate a few book - to our library collection  
 → 01 March 2022 Onwards.

(\*) Insight - insights

Research Ethics & Reporting	Dr. Anu G.S.	04-04-2022	67
Computational Thinking	Dr. Vidyanand	11-04-2022	68
Child Psychology	Rev Fr. Dr. Barry	18-04-2022	69
Explore the world of (today) that could be possible in your life The time to sharpen your axe is before you start to use it	Dr. Asha A.K.	25-04-2022	70
Digital Tools for 21 <sup>st</sup> Century	Mr. Ashutosh Sharma	02-05-2022	71
To grow yourself, you must know yourself	Mr. Prasanth Varghese	09-05-2022	72
Generosity by outcomes	Mr. Manoj G.	16-05-2022	73
	Dr. Isaac Paul	23-05-2022	74

4. SLCM - Profile Creation by Teacher + Students  
 Registration + Verification.

- (5) It is decided to provide amount of ₹1500/-, for each faculty to participate in the AIRIO INTERNATIONAL SEMINAR ON INNOVATION IN EDUCATION, RESEARCH AND PEACE BUILDING in association with Sree Narayana Gurukrupa B.Ed. College, Pothencode, Kerala and Kerala State Higher Education Council on May 26 + 27 - 2022 as seed money for the teacher exposure and as quality initiative.

Dr. K.V. Benedict

13/06/2022

(2)

Venue - Principals Office

IQAC Committee members:-

Rev Fr. Thomas Kariyakkal ~~13/6/22~~  
 Dr K. Y. Benedict ~~13/6/22~~  
 Dr Reghu V. ~~13/6/22~~  
 Dr Jagan Jagan ~~13/6/22~~  
 Dr Bibin B. ~~13/6/22~~  
 Dr Mayer S. ~~13/6/22~~  
 Dr Deepthi Elizabeth Mathur ~~13/6/22~~  
 Ms Binu K. Joy ~~13/6/22~~  
 Ms Ambrose Kunal ~~13/6/22~~

Mr Subinjit ~~13/6/22~~  
 Miss Aneksha ~~13/6/22~~

Teachers:-

Mrs Shiny Jacob  
 Dr Amy A.S.  
 Dr Neena Thomas  
 Mrs Meekha Sreej Kishy Nila  
 Ms Rakheesh Shiny ~~13/6/22~~  
 Ms Nathaniene ~~13/6/22~~  
 Dr Archana  
 Dr Shafi Thomson ~~13/6/22~~

Agenda:-

1. Report presentation of activities
2. Programmes for the month of June (13 onwards)

### 1. Reports Presentation of activities

The staff in charge of respective clubs and associations presented the brief report of activities initiated during the first half of June.

- Dr Deepthi Elizabeth Mathur → Eco club activities  
→ Mathematics Ass. Ass.
- Dr Amy A.S → Capacity Building Programme
- Dr Binu B → Social Science Ass. Activities  
Research wing activities
- Dr Neena Thomas → Physical Science Ass. Activities
- Mrs Shiny Jacob → Natural Science Ass. Activities
- Ms Binu K. Joy → SCOM

### 2. Programmes for the month of June (13 onwards)

The preplanned activities of clubs, associations and Union are presented by the respective coordinators.

- All Mondays there will be Insight in depth programme, talk series as part of Research wing activities.
- Date :- 13/06/2022 ; 19/06/2022 ; 27/06/2022

- Weekly Kaleidoscope Programme and Blank Quiz ~~Program~~ - Social Science Activities.
- Programmes related to assumptions by College Union (66<sup>th</sup>) Aditya Film Screening + Discussion - 4<sup>th</sup> week
- Reading Day celebration and Inauguration of Reading and Oratory club - 4<sup>th</sup> week.
- Intercollegiate Online Quiz Competition by Reading and Oratory club - 4<sup>th</sup> Saturday 26-06-2022
- Distribution of Journal - Dec 2021 edition. Collection of amount for each article
- Start of collecting and editing of articles for June 2022 issue of Biannual Journal of MITC.

~~Dr Deepthi Elizabeth Mathew~~  
IQAC Coordinator

~~Principal~~  
Dr K.V. Benedict



01/07/2022

(3)

Venue - Principal's office

IQAC committee members

Rev Fr Thomas Kaiyalakkal ~~Dr~~  
 Dr K.V. Benedict ~~Dr~~  
 Dr Reghu V. ~~Dr~~  
 Dr Teju John ~~Dr~~  
 Dr Pradeep B. ~~Dr~~  
 Dr Maya S. ~~Dr~~  
 Dr Deepthi Elizabeth Mathew ~~Dr~~  
 Mr Binu K Jay ~~Mr~~  
 Mr Ambrose Kunnil ~~Mr~~

Mr Sabirith ~~Mr~~  
 Ms Aneesha ~~Ms~~

Agenda

Report presentation of previous month's activities.

Presentation of programmes in the month of July.

## Report presentations of activities

The teacher coordinators gave a brief description of activities held in the college.

- Dr. Deepthi Elizabeth Mathew - Biannual Journal, Teacher, Learner and Society Vol 18, No. 2, December 2021 ready for distribution.

Article collection for Vol 19, No. 1, June 2022.

- Dr. Jagan John - <sup>Refugee</sup> ~~Reading~~ Day Celebrations
  - Film screening and discussion a Charlie Chaplin film 'The Immigrant'.

- Reading Day Celebrations
  - Honoured Dr. George Onakwe Kendra Satyithya Academy Awards Winner.
  - Speech by Sri Nauphal, Researcher Youth Talent in Literature.

→ Intercollegiate Quiz Programmes

- Dr. Bindu B - Insight Indepth Talk series - Three different topics related to research by eminent resource persons.

## Programmes for the month of July

After the brief description of activities held in June, some preplanned activities were discussed.

Principal gave a description on the smooth conduction of Semester 3 and Semester 1 examinations.

- A series of talks will be done on behalf of Reading and Oratory club in Online mode for Semester 4 students.

- Teaching Practice - Phase 2, will be conducted during this month. First job is to divide students and allotment of schools. After putting the list they have to be sent to respective schools for collecting portions and time table. The student teachers have to prepare 30 lesson plans.

- Population Explosion - awareness programme by Population club.

- Popular Science Centre inauguration and Science Exhibition by Physical Science students.

- Semester 1 Evaluation must be collected from Sem 1 student teachers.

- Wednesday assemblies according to the order must be conducted.

*[Signature]*  
IAC Coordinator

*[Signature]*  
Principal.

22-08-2022

(4)

Venue - Principal's OfficeIQAC Committee members:-

~~Rev~~ Fr. Thomas Kayalakkal ~~MS~~  
 Dr K. Y. Benedict ~~MS~~  
 Dr Reghu V. ~~MS~~  
 Dr Joju John ~~MS~~  
 Dr Bindu B. ~~MS~~  
 Dr. Maya S. ~~MS~~  
 Dr Deepthi Elizabeth Mathew ~~MS~~  
 Mr Bina K. Joy ~~MS~~  
 Mr Ambrose P Kummil ~~MS~~  
 Mr Subinyith ~~MS~~  
 Ms Anusha ~~MS~~

Agenda

Report presentation of various activities done after previous IQAC meeting.

Presentation of activities planned to conduct in the month of August

Reports of activities conducted during the last working days were reported by the coordinating teaching staff.

> Dr. Joju John - Reading and Oratory Club

Six talk series conducted on behalf of Communicative English Course by English Opt. students and other resource persons in Online mode.

> Dr Bindu B - Weekly kaleidoscope and Quiz Series.

Social Science Optional students conducted weekly article writing & quiz programmes in Online mode.

> Dr Neena Thomas - Teaching Practice Phase 2

Student teachers were allotted to different schools for teaching practice. They were sent to schools for timetable and portion collection. After preparation their practice teaching started on 13<sup>th</sup> July.

> Dr George Thomas

A live cooking demonstration



programme was conducted by NESTLE Maggi company in collaboration with MTC.

→ Dr Maya S. - Awareness Programme on Population explosion was conducted by Population education club members in the auditorium. The programme was enriched by Dr Toju John and followed by an open forum on Sex Education.

→ Dr Bindu B. - Insight Indepth Talk Series

Ms. Aarathi Bhaskaran Psychologist gave a talk on Mindfulness in School Psychology.

→ Dr Neena Thomas - Inauguration of Popular Science Centre.

Dr Reji Philip, inaugurated the programme. An Exhibition based on the subjects Physics and Chemistry was conducted in the Physical Science Classroom Lab.

→ Dr K.V. Benedict - 3, 2, 1 Evaluation

Evaluation of Sem 1 was collected from Student teachers

The previous month's reporting was followed by the discussion of preplanned activities

→ Conduction of Communicative English course. Different resource persons must be identified if the course is planning to commence.

→ As part of M.Ed. curriculum, an e-Tutoring programme is planning to be conducted in the month of August. Jayamatha IT institute is selected for the visit.

→ For the physical empowerment annual of students Annual sports meet is planned to conduct this month. The meet was planned to organise games & sports event for both Semester students.

→ For the smooth running of all events (Arts & Sports) student teachers of both Semesters were divided into four groups.

→ IOAC decided to celebrate the India's Independence day in a colourful manner. Clubs and Associations were given full freedom & encouragement to make the occasion memorable.

→ Freedom wall preparation - Union members were given responsibility.

→ Club and Association activities.

AICUF { 1) Holy Mass  
2) Food for love programme  
3) POC Bible Quiz

HEALTH { 1) Aerobic Training  
club 2) National Sports Day - Quiz

College Union { 1) Hiroshima Nagasaki day  
2) Film screening

Mathematics Optional, Natural Science,  
Physical Science, Social Science Optional  
must plan their assembly in December  
respectively.

Dr. Deepthi Elizabeth Mathew  
IQAC Coordinator

Dr. K.Y. Benedict  
Principal

02-09-2022

(5)

Venue - Principal's Office

IQAC Committee Meeting Members:-

Rev Fr Thomas Kaiyalkkhal

Dr K.Y. Benedict

Dr Ragne V

Dr Jaju John

Dr Bindu B.

Dr Maya S.

Dr Deepthi Elizabeth Mathew

Ms Binu K. Joy

Ms Anurba Kunnil

Ms Anesha

Agenda

Programme for the month of September  
and October.

The meeting started with a silent prayer

Planning of the programmes.

→ Onam Celebration - Celebrations of the  
regional festival Onam must be  
organised in a beautiful manner. 66<sup>th</sup>  
College Union will take the coordination  
of the execution of the event. The

Occasions must be beautified with the preparation of Athapokalam, decorating the stage and campus; Maha-Thiruvathira Onapattu and Onasakya. The teachers and optional students were given duties & responsibilities for the smooth conduction of programme.

> Annual Sports Meet:- The annual sports meet must be conducted in the month of September. The event can be organized for both 65th and 66th Batch students. The Ivanics Ground will be the venue for the same. All the responsibilities may be given to the student teachers.

> Course Inauguration:- Sixty Seventh Batch admissions are going on. The course must be started in the month of September itself. The course inauguration has to be organized in an effective manner. After the meeting PTA <sup>meeting</sup> must be conducted. In-charge faculty is George V Thomas. Interreligious prayer has to be organized in the initiative of AICCF Club.

> External Board Examinations:- External Board Exams of 2020-22 Batch is scheduled for the month of September. In-charge faculty Dr Deepthi Elizabeth. Matthew In-charge Mrs. Shireen Jacob must

do the necessary background works. Duty list for all teachers administrative staff will be distributed after the discussion.

> Model Examination and MCA Examination  
The mid semester mca examination and Model Exams have to be conducted in offline mode this time. All teachers are reminded to prepare question papers for the same. The question papers must be sent to the Binnjal.

> Induction Programmes for the first semester students must be conducted. The resource persons must be called by the responsible teachers.

> Talent hunt programme - Familiarisation programmes continued with Talent hunt programme. Dates must be given to all optional students. They must begin time for practice.

> Club and Association Programmes -

Reading & Oratory Club - Mahakavi Vasthala  
Vajalar Paravarma memorial hall  
Social Science Optional - Weekly Quiz  
Kali Kalidasa

Dr. Deepthi Elizabeth, Matthew, Dr. K. V. Benedict  
Binnjal

03-10-2022

(6)

Venue: Principal's office

IGAC Committee members

Rev Fr Thomas Kaipalakkal ~~10/11~~  
 Dr K.Y. Benedict ~~10/11~~  
 Dr. Jovin John ~~10/11~~  
 Dr Bindu B. ~~10/11~~  
 Dr Maya S ~~10/11~~  
 Dr Deepthi Elizabeth Mathew ~~10/11~~  
 Mr Biju K. Joy ~~10/11~~  
 Mr Ambrose P. ~~10/11~~  
 Mr Aneesha ~~10/11~~

Agenda:

Programmes for the months of October

The meeting was started with a silent prayer

Planning of the programmesTalent Hunt

Talent Hunt programme was rescheduled to the month of October. It is planned to organise the programme by sharing the allotted time each day.  
 Team 1: English - Malayalam  
 Team 2: Mathematics - Natural Science  
 Team 3: Physical Science - Social Science

Examinations:

Model Examinations and MCQ test will be conducted in the third week of the month. Students must be sealed according to their register number.

Orientation: Capacity Building Programme :- 1

As part of the B.Ed. curriculum, semester 1 students have to attend a Capacity Building Programme. The programme must be conducted by the end of the October. Programme coordinator must arrange the resource person immediately. Date of the programme will be fixed according to the convenience of the resource person.

~~Deepthi~~  
 Dr Deepthi Elizabeth Mathew  
 IGAC Coordinator

~~Dr K.Y. Benedict~~  
 Dr K.Y. Benedict  
 Principal.

Wednesday

The meeting was held on Wednesday at 10:00 AM in the principal's office. The meeting was presided over by the principal.

The meeting was held on Wednesday at 10:00 AM in the principal's office.

The meeting was held on Wednesday at 10:00 AM in the principal's office. The meeting was presided over by the principal. The meeting was held on Wednesday at 10:00 AM in the principal's office. The meeting was presided over by the principal.

The meeting was held on Wednesday at 10:00 AM in the principal's office. The meeting was presided over by the principal.

31-10-2022

(7)

Venue - Principal's office

Rev Fr. Thomas Kaiyalekhal *St. J.*  
 Dr. K.V. Benedict *B.*  
 Dr. Jaju John *J.*  
 Dr. Biondu B. *B.B.*  
 Dr. Maya S. *M.S.*  
 Dr. Deepthi Elizabeth Mathew *DE*  
 Ms. Bina K. Joy *B.K.J.*  
 Mr. Ambrose Kunni *A.K.*  
 Mrs. Anesha *A.*  
 Miss Renjitha *R.*

Agenda

Programmes for the month of November

The meeting started with a silent prayer

Planning of the programmes

Selection of Kerala University Tennis team

Dr. George Thomas, Physical Education faculty of the college presented the matter regarding the selection of Kerala University Tennis team. The selection is on 1<sup>st</sup> November. Reshma R.B of physical science optional will participate in the selection process.

## Chess Tournament

The intramural chess tournament is planned to conduct in the college for the boys and girls separately in the first week of November by the Physical Education department.

## Annual Day Celebrations and Graduation Ceremony

The annual day and graduation ceremony of 65<sup>th</sup> College Union and batch are planned to organize in the month of November. It is discussed to invite H.E. Rt. Rev. Dr. Mathews Mar Pauli Polycarpus Auxiliary Bishop, Major Archdiocese of Trivandrum for the programme. One more guest must be invited for the graduation ceremony. The duty was given to Dr. Toju John. Other duties must be taken by the respective teachers. Farewell of M.Ed dept must be done.

## Semester 2 Examination

The semester 2 examination will be conducted in the month of November by University of Kerala. All the preparation must be done earlier. The exam invigilation duties for the teachers will be distributed soon.

## Club and Association Programmes

Psychology club - Inauguration and exhibition.

Reading and Oratory club - Online Communicative English club.

Union - Freshers Day.

One Day Tour for Semester 2 students - Destination: Tenmala.

Criticism classes for Semester 2 students

*Deepthi*  
Dr. Deepthi Elizabeth Mathew  
IQAC Coordinator

*Prof*  
Dr. K. Y. Benedict  
Principal.

30-11-2022

(8)

Venue - Principals OfficeIQAC Committee members

- 1. Rev Fr. Thomas Kayalakkal *Signature*
- Dr (Prof) K Y. Benedict *B*
- Dr. Reghu V. *TH*
- Dr (Prof) Joice John *J*
- Dr. Bondu B. (Prof) *B.B.B.*
- Dr. Maya S. (Prof) *M*
- Dr. Deepthi Elizabeth Mathew *Signature*
- Mr. Biju K. Joy *B.K.J.*
- Ms. Ambrose Kunnil *Signature*
- Mrs. Anusha A. *A*
- Mrs. Remytha R. J. *R.J.*

Agenda

Programmes for the month of December

The meeting started with a silent prayer

Planning of the programmeCollege Union Election (67<sup>th</sup>), Oath taking

It is decided to conduct the college union election of 67<sup>th</sup> batch. Prof. Dr. Bondu B., is the staff adviser. She is appointed as the polling officer. The election will be held in a democratic way as usual.

Three representatives from each optional will be elected from the class. There will be 21 candidates, 18 from B.Ed and 3 from M.Ed department. All optional teachers must handle the selection before the election process.

Oath taking ceremony must be conducted on the next day of the election.

Community Living Camp

Community Living Camp is the mandatory activity of the Semester 3. Staff coordinator of the camp is Dr. Deepthi. Teacher explains the schedule, resource persons to be invited. It is planned to conduct the camp from 12 December to 16 December. The students must be divided into groups and they must be given responsibility for each day. This camp should be in a residential manner after COVID 19. The programmes & classes must be organised in the college premises and the stay must be arranged in the Renewal centre, College campus.

Christmas Celebration and related association wise activities.

The 66<sup>th</sup> and 67<sup>th</sup> College Unions decided <sup>to</sup> combine Christmas 2022. The guest for the programme will be Rev. Dr. Varkey Athapuzha. The Christmas holidays will be started on 23<sup>rd</sup> December. So the celebrations must be organised on 22<sup>nd</sup>.

Associations planned to organise various activities related to Christmas during the month of December.

English optional - Treasure Hunt  
Star ↑

Natural Sci Optional - Star making Competition  
- Corner making Competition

Physical Sci Optional - Spot Photography

Mathematics Optional - Sharing the joy of Christmas with the inmates of Sreehar Veedu and gifting utensils for them.

### Activities by Club and Associations

World Aids Day - Population Education Club

World Soil Day - Nat. Sci. Optional

Photography Contest - Mathematics Optional

Anti Corruption Day - Nat. Sci. Optional

Induction Orientation - Phy. Sci. Optional  
Session for School

Induction (Resource Person will be invited soon)

Creative Workshop - Creative Club

### National Mathematics Day - Mathematics Optional

#### Drama Session

As part of B.Ed curriculum a drama session must be organised to fulfil the Semester 3, Art and Theatre activity. Mr. Raju Nair will handle the session with the participation of all students.

~~Sign:~~

Dr. Deepthi Elizabeth Mathew  
IQAC Coordinator

~~Sign:~~

Prof. Dr. K.Y. Benedict  
Principal



06-01-2023

(9)

Venue - Principals OfficeIRAC Committee members

Rev. Fr Thomas Kaiyalakkal

Dr (Prof) K-Y Benedict

Dr Rofhu V.

Dr (Prof) Joju John

Dr (Prof) Brendu B.

Dr (Prof) Maya S.

Dr Deepthi Elizabeth Mathew

Ms Binu K. Joy

Ms Ambrose Kunnel

Mrs Anush A.

Mrs Renjitha R.J.

AgendaProgrammes for the month of January

The meeting started with a silent prayer.

Planning of the programmesTeaching practice - Phase 1

The semester three student teachers must be sent to schools for the phase 1 teaching practice for 10 days. Record book must be issued to students. Uniform coat has to be worn by the student

teachers during the teaching sessions. At least 10 lesson plans must be written and signed before leaving to school. This year teaching practice staff in charge is Dr George Thomas. It is decided to conduct an interreligious prayer based on teaching practice. The leaders and assistant leaders must be given charge for managing all school activities during teaching practice.

Annual Convention and International Conference on Transdisciplinary Approaches: Global Trends in Education, Research and Development.

The seminar is organized by CTEF at Mar Baselios College of Teacher Education, Sultan Batory, Wayanad. Most of our teachers are planning to attend the seminar. Teachers and research scholars are presenting papers even in competition section.

Republic Day celebrations:

As part of Republic Day celebrations club, association and union members are planning to organise various programmes.

- English - Poetry Writing Competition
- Mathematics - Poster making Competition
- Social Sci. - Exhibition
- Union - Flag hoisting and related activities

Curricular and Co-curricular activities

- 1) SUPW activities - 13, 14 January 2023
- 2) Optional field visit - 20 January 2023
- 3) Social visit - 27 January 2023
- 4) Aesthetic Visit - After January
- 5) MGQ test battery - Last week of January
- 6) M.Ed. twinning programme - Last week of January
- 7) Theosa executive meeting - Before January 15<sup>th</sup>

~~Dr. Deepthi Elizabeth Mathew~~  
IQAC Coordinator

~~Dr. K.Y. Benedict~~  
Principal

01-02-2023

Venue - Principals office

IQAC Committee members

Rev Fr. Thomas Kaiyalakkal

Dr. (Prof) K.Y. Benedict

Dr. Reghu V.

Dr. Teju John

Dr. Borden B.

Dr. Maya S

Dr. Deepthi Elizabeth Mathew

Mrs. Sharon Thompson

~~Dr. Ambrose K. James Joseph~~

Mrs. Anush A.

Mrs. Renjitha R.J. Rajitha

Agenda

Programmes for the month of February

The meeting started with a silent prayer.

Planning of the programme

Theosa meet

It is decided to organise old students meet on 11-02-2023. The new executive committee should be elected on the occasion. Theosa publications - Theosa Voice must be released in between the

function. This years Thesra Voice publications charge was handed over to Dr Jaiu Jobon from Mrs Shiny Jacob. Thesra awards must be distributed to the recipients. They must be identified correctly and be informed soon. Essays for the essay writing competition must be sent for evaluation. All the other duties will be done by the teachers, staff, students (present). Destination for Thesra tour was discussed in Thesra meeting. It is again explained in this meeting for the approval of teacher.

Faculty Improvement / Development Programme

IQAC of the college initiated to conduct a series of faculty development programmes. The first talk must be conducted in the month of February itself. Names of Resource persons were introduced before the teachers. It is decided to invite Mr Anesh Das Assistant Professor, NMSM Govt. Coll. Kalpatta, Wayanad as the first Resource person.

Academic activities and Co-curricular activities

- Art and Aesthetic visit - Nadanagaram (General Teachers)
- Semester 1 - Examination. 14/02/23 - 20/02
- Sought in depth Talk series. 82 - Swami Gurunath
- Morning assembly - Mathematics, Malayalam

Social Swelling programme - Natural Science  
Feedback sharing of Third semester students <sup>optional</sup> regarding

Theopedagogue Open MIC (continue)

A new initiative, Theopedagogue Open MIC is des explained by Mrs Meekha, faculty of English. The main objective of the programme is to link the new student teachers with the old generations Thesra members who was working / retired from the teaching profession. It is a criteria initiative. First time it will be an online programme. Dr James Joseph will be the first person to talk in the programme.

*Dr Joseph*  
Dr Deeptha Elizabeth Mathew  
IQAC coordinator

*Dr K. Y. Benedict*  
Dr K. Y. Benedict  
Principal.

02-02-2023

Venue - Principals OfficeIGAC Committee members

Rev Fr Thomas Kaigalakkal ~~high~~  
 Dr ~~K.Y.~~ Benedict ~~B.~~  
 Dr Joju John ~~I.~~  
 Dr Biondu B. ~~A.~~  
 Dr Maya S. ~~A.~~  
 Dr Daphni Elizabeth Mathew ~~Spf~~  
 Mrs Shamin Thompson  
 Dr James Joseph ~~J.~~  
 Mrs Anusha A. ~~A.~~  
 Mrs Remjitha J.S. ~~Remjitha~~

AgendaProgrammes for the month of the March

The meeting started with a silent prayer.

Planning of the programme.Merit Day and Convocation Ceremony.

Due to COVID 19 pandemic, it was not possible to conduct prestigious programme - Merit Day and Convocation Ceremony of <sup>two</sup> ~~three~~ batches → 2018-2020, 2019-2021 batches. Teachers and staff jointly decided to conduct the programme in a simple way honouring the winners and deserved students.

All staff were given duties for the smooth running of the programme. The Guests for the programme will be Dr Simon Thattai and Dr Abraham T. Mathew. On 02-03-2023 the programme is going on.

Theora tour.

Teachers are asked to accompany the old students and present students for the Theora tour named KURUMA to Sambarikudi and Mandrothuruth on 11<sup>th</sup> February 2023. Breakfast and lunch will be arranged by Mr Natharaine J.P. The staff coordinator Dr Daphni Elizabeth Mathew was asked prepare a polite and google form to collect the payment for the tour from old and new students.

Curricular and Co-curricular activities.

> University Semester 3 examinations - 22-03-'23  
 Teachers will be allotted duty for the invigilation before the examinations.

> E-swimming programme - 02-03-'23  
 The inmates of Sabajeeron will come to the college. M.E.d. Department is organising the whole programme.

> E-swimming programme - 02-03-'23

The inmates of Sabajeeron will come to the college. M.E.d. Department is organising the whole programme.

> Literary fest and Arts fest - 06-03-'23

> NSS unit Inauguration - 03-03-'23

→ Activities based on International Women's Day  
08-02-2023.

→ Thebhajam activity will be done this month by AICUF

→ PD fund utilisation: The PD funds should be utilised meaningfully for the benefit of college and students.

~~Dr. Deepthi Elizabeth Mathew~~  
AICUF Coordinator

~~Dr. K.Y. Benedict~~  
Principal

30-03-2023

(12)

Venue - Principals room

IQAC Committee members

Rev. Fr. Thomas Karyalakkal

Dr. K.Y. Benedict

Dr. Toju John

Dr. Bindu B.

Dr. Maya S.

Dr. Deepthi Elizabeth Mathew

Dr. James Joseph

Mrs. Anusha A.

Mrs. Renjitha J.S. Panchan

Agenda

Programmes for the month of the April.

The meeting started with a silent prayer.

Planning of the programme.

University Examination.

Semester 1, University Examinations will be on the month of April (as informed by the University of Kerala). The college will close on 31-03-2023. All the arrangements for the examination will be done in the college without fail. Teachers duty will be sent online.

### One Day workshop on Integrated Teacher Education Program

There will be a one day workshop on Integrated Teacher Education Programme in the month of April. It will be a combined effort of IQAC, MTC and CTEF. The details regarding the workshop will be discussed later in online mode.

### Retirement function of Dr K.Y. Benedict our Principal

After the IQAC meeting, teachers and non-teaching staff had a meeting, in which we discussed the matter regarding the farewell function of our principal, Dr K.Y. Benedict. Teachers were given various duties.

~~Deepthi~~  
Dr Deepthi Elizabeth Mathew  
IQAC Coordinator

~~Princip~~  
Dr K.Y. Benedict  
Principal

06-05-2023

(13)

Venue - Principals room

IQAC committee members

Rev. Fr. Thomas Kariyakkal

Dr. Jiju John

Dr. Ronda B.

Dr. Mayer S.

Dr. Deepthi Elizabeth Mathew

Mrs. Shamin Thompson

Dr. James Joseph

Mrs. Ranjitha J.S.

Mrs. Anurba A.

b.g.l. - all

Deepthi

James

Ranjitha

### Agenda -

Programmes for the month of May.

The meeting started with a silent prayer.

### Planning of the programme

### IQAC initiative programmes.

Before starting the new academic year, some it is planned to organize certain programmes. 1) Faculty development programme - a faculty development programme should be organised immediately in offline mode. The resource person can be from our own MTC family.

Educational Satsang - A new idea came to the minds of teachers. To have a satsang with the experts who visits MITC. The objective of the programmes is to get the view of the personality about the college and how to improve our college to the next level of excellence.

### International Seminar

Kerala State Higher Education Council gave permission to conduct a three day International Seminar (online mode). The seminar will be combined with expert talks, panel discussions, paper presentations, competition session.

### Extension Activity

As part of the international seminar an extension activity can be done. Mr Natheran was given charge to organise a visit to Govt U.P. School Ponnudi.

### Expert talk

Some expert talks can be arranged in online mode. Resource persons must be contacted. According to their convenience we can arrange the session.

Dr. Deepthi Elizabeth Mathew  
IBAC Coordinator

Dr. Tiju John  
Principal in charge